

Rampton Parish Council

Annual General Meeting – Minutes

Minutes of the Annual General Meeting of Rampton Parish Council held on
Tuesday 10th May 2023 at Rampton Village Hall.

Present: Cllr J Garstang Cllr P Dunkley Cllr S Dence
Clerk – M Mould
Cllr N Gough (CCC) Cllr A Osborne (SCDC)
Public 0
The meeting started at 7.30pm

23/25. Election of Chairperson – J Garstang was proposed as Chair by Cllr Dunkley and seconded by Cllr Dence, and unanimously elected. **RESOLVED**

23/26. Election of Vice-Chairperson – P Dunkley was proposed by Cllr Dence and seconded by Cllr Garstang, and unanimously elected. **RESOLVED**

23/27. Chairpersons signing of acceptance – signed in presence of the Council. **RESOLVED**

23/28. Chairperson's introduction and to accept apologies for absence – Apologies from Cllr Drew (Work), Cllr Allen (Work), Cllr Markey (Holiday)

23/29. To accept Declarations of Interest and Dispensation requests – M Mould declared an interest in Item 23/40, the discussion of the Clerks salary.

23/30. Questions from the public and / or press¹
NONE

23/31. Minutes – to consider that the minutes of the Ordinary Meeting held on Tuesday 14th March 2023 of the Parish Council be signed as a correct record. **RESOLVED**

23/32. Reports –
CCC - Cllr Gough SCDC – Cllr Wilson Village Hall – Cllr Allen
Safety & Inspection – Cllrs Allen and Dunkley Skatepark – Cllrs Dunkley & Dence
Clerk report – to include tree and police report

Cllr Gough (CCC) confirmed that the application was received from Rampton Parish Council for the 20s Plenty Scheme.

It was also noted that a Temporary Traffic Order (TTRO) was received by Cottenham Parish Council for a proposed closure of Rampton Road. Rampton Parish Council had not been notified. This has already been addressed by the Clerk and we await feedback from Cambridgeshire County Council Streetworks team.

The Clerk confirmed that the proposed TTRO was being addressed. It was confirmed that the annual ROSPA report had been undertaken at the recreation ground and any required works will be reviewed in time for the July meeting. Nothing of high risk was found.

Cllr Dence will request a Skatepark project update and revert to the Council.



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23/33. Finance -

- 23/33a To agree payments and receipts as presented – reports provided. **RESOLVED**
- 23/33b Bank Statement – to acknowledge scrutiny and acceptance of the previously circulated bank statement. **RESOLVED**
- 23/33c Annual Audit – Approve Section 1 of the Annual Governance Statement Report (AGAR) 2022/23. **RESOLVED**
- 23/33d Annual Audit – Approve Section 2 of the Annual Governance Statement Report (AGAR) 2022/23. **RESOLVED**

23/34. Planning – No open applications.

Concerns were noted over the activity at No 5 High Street, Rampton. **Clerk to follow up with planning**

23/35. Annual review of Standing Orders – document circulated to all Cllrs prior to the meeting.

No changes required, reviewed and approved May 2023. **RESOLVED**

23/36. Annual review of Financial Regulations – document circulated to all Cllrs prior to the meeting.

No changes required, reviewed and approved May 2023. **RESOLVED**

23/37. Annual review of Risk and Management Plan – document circulated to all Cllrs prior to the meeting.

No changes required, reviewed and approved May 2023. **RESOLVED**

23/38. Annual review of the Asset Register – document circulated to all Cllrs prior to the meeting.

It was noted that the recent purchase of a table tennis table must be added to the register. **ACTION - Clerk**

23/39. Annual review of fees – Allotment, Burial Ground, Clay Pits – current fees circulated to all Cllrs prior to the meeting.

It was agreed that the allotment fees and Clay Pits rent will remain the same. The burial fees will be deferred and reviewed at the next meeting. **ACTION – Clerk**

>>> The Clerk left the meeting at 2018

23/40. Clerk Salary 2023/24 – To implement the national agreement for the revised pay scales for council clerks.

It was agreed to implement the national agreement for the revised pay scales for council clerks and to approve the backdated increase. **RESOLVED**

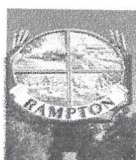
>>> The Clerk returned to the meeting at 2021

23/41. Transport Survey – update and feedback.

59 Completed surveys were returned, the majority were in support of a regular bus service for Rampton. Stagecoach will now analyse the surveys and provide feedback. The will also draw the prize for the £50 Amazon voucher. **ONGOING**

23/42. Net Zero Project – To be discussed.

Cllr Dence confirmed that 8 residents had registered an interest in pursuing training for NetZero projects. Further feedback will be provided later in the year. **ONGOING**



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23/43. 2023 Projects to be considered.

Item deferred while the ROSPA report is reviewed and feedback sought from the village.

ONGOING

23/44 Dates of next scheduled meetings – Bi-monthly on the second Tuesday – 11th Jul*, 12th
Sept, 14th Nov 2023

*Note – Change of the July meeting to now be Monday 10th July

23/45 Close of meeting 2044

Posted on 16th May 2023 by Moyra Mould
Clerk to Rampton Parish Council
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Rampton, CB24 8QB
Tel: 01954 200 345 - Email: ramptonparishclerk@gmail.com

Signed:


Chairperson

Date: 10.7.23